



EMPLOYMENT APPLICATION FOR CAMP STAFF IN GIRL SCOUTS OF MINNESOTA AND WISCONSIN LAKES AND PINES

CHECK: NEW or RETURNING Staff

- This council is an equal opportunity employer. All applications for employment will be considered without regard to race, religion, color, sex, age, national origin or ancestry, citizenship, disability, marital status, or veteran status.
- Conditions of employment are stated at the end of this form. Please read it carefully before you sign this application. Application must be completed in full even if attaching a resume.
- This application form will be considered current for 90 days only. At the end of this period, if you are still interested in employment, it will be necessary for you to reapply by completing a new application form.

Please print or type and return to: GSMWLP, Duluth Regional Office, 424 W. Superior Street, Suite G3, Duluth MN 55802

Personal Data

Name:			
Present address:			
How long will you be at this address?			
Permanent address:			
E-mail:			
Phone #:			
Dates available for work:	From:		To:

Name of camp for which you are applying, if you are applying to more than one please rank in order of preference:

1. Camp Roundelay, Minong, Wisconsin _____
2. Camp Sanderson, Spicer, Minnesota _____
3. Camp Shingobee Timbers, Walker, Minnesota _____
4. Northern Lakes Canoe Base, Ely, Minnesota _____

Note that for certain camp jobs you must have attained a certain age; please check with the council for age requirements.

Languages other than English that you speak, read, or write: _____

Source of referral:

School/Organization	_____	Job Fair	_____	Own Initiative	_____
Friend	_____	Publication	_____	Former Camper	_____
Employee	_____	College Placement	_____	Other:	_____

Education

School Name and Location	High School or General Equivalency Diploma (GED)				Undergraduate College/University				Graduate/ Professional	Business/ Technical
	1	2	3	4	1	2	3	4		
Indicate Last Year Completed										
Diploma / Degree / Credits										
Describe Course of Study										
Describe any honors you have received.										
List any leadership positions held.										
List any courses related to the position(s) desired.										

Volunteer Activities (List community, school, or other experiences, including any work with children, along with the activities and dates).

Item	Activities	Date(s)

Previous Camp Experience

Camp Name and Address	Position	Year	Agency or Sponsoring Organization	Telephone Number	Supervisor

Employment

Employer and Location (Most recent employer first)	Position	Dates	Reason for Leaving	Telephone Number	Supervisor

Position Desired

Please check position(s) desired: R=Roundelay CS=Sanderson S=Shingobee Timbers N= Northern Lakes Canoe Base

- | | | |
|---|---|---|
| <input type="checkbox"/> Camp Director (S) | <input type="checkbox"/> Health Care Manager (CS, R, S) | <input type="checkbox"/> Program Specialist: Wrangler (R) |
| <input type="checkbox"/> Assistant Camp Director (CS, R, S) | <input type="checkbox"/> Maintenance / Custodial (CS, N, R, S) | <input type="checkbox"/> Recreation Manager (S) |
| <input type="checkbox"/> Equipment / Food Manager (N) | <input type="checkbox"/> Program Manager (CS, R, S) | <input type="checkbox"/> Stable Manager (R) |
| <input type="checkbox"/> Food Service Manager (CS, R, S) | <input type="checkbox"/> Program Specialist: Arts & Crafts (CS, R, S) | <input type="checkbox"/> Unit Leader (CS, R, S) |
| <input type="checkbox"/> Food Service Assistant (CS, R, S) | <input type="checkbox"/> Program Specialist: Lifeguard (CS, R, S) | <input type="checkbox"/> Waterfront Manager (CS, R, S) |
| <input type="checkbox"/> General Counselor (CS, R, S) | <input type="checkbox"/> Program Specialist: Recreation (S) | <input type="checkbox"/> Wilderness Canoe Guide (N) |

Current Certifications and Licenses

Certification (Please complete all that apply)	Issuing/Sponsoring Agency	Expiration Date
<input type="checkbox"/> CPR, Type:		
<input type="checkbox"/> First Aid, Type:		
<input type="checkbox"/> Certified Lifeguard Training/WSI		
<input type="checkbox"/> Small Craft Safety - Canoe/Kayak		
<input type="checkbox"/> Registered Nurse, LPN, EMT		
<input type="checkbox"/> Wilderness First Responder/WFA		
<input type="checkbox"/> Archery		
<input type="checkbox"/> Other		

In the following list, put a numeral "1" before those activities you can organize and teach as an expert; "2" for those activities in which you can assist in teaching; and, "3" for those which you have participated at least once; "C" for those which you have *current* certification and "E" for those which you have an *expired* certification.

Adventure/Challenge:

Climbing/Rappelling High Ropes Course Low Ropes Course

Arts & Crafts:

Basketry Jewelry Metal Work Painting Weaving
 Ceramics Leather Work Model Photography Woodworking
 Electronics Macramé Rocketry Nature Crafts Sketching Other: _____

Camp Craft:

Camp Craft Backpacking Hiking
 LNT (Leave No Trace/ Minimum Impact) Orienteering Outdoor Cooking

Dancing:

Ballet Social Square Tap Other: _____

Dramatics:
 _____ Acting _____ Directing _____ Set Design

Music:
 _____ Singing _____ Instrument: _____ Instrument: _____

Nature:
 _____ Animals _____ Birds _____ Gardening _____ Rocks & Minerals _____ Weather
 _____ Astronomy _____ Conservation _____ Insects _____ Trees, Plants & Shrubs _____ Wild Edibles

Sports:
 _____ Archery _____ Baseball _____ Softball _____ Track & Field _____ Other: _____
 _____ Basketball _____ Fishing _____ Soccer _____ Volleyball _____ Other: _____

Waterfront Activities:
 _____ Canoeing/Kayaking _____ Lifeguarding: Waterfront _____ Snorkeling
 _____ Lifeguarding: Basic _____ Sailing _____ Swimming

Answer these questions only if applying for a position which requires driving (Director, Assistant Director, Program Manager, Recreation Manager, Waterfront Manager, Unit Leader, Stable Manager, Health Care Manager):

Do you have a valid driver's license? Yes No State: _____ License #: _____

References
(Three persons not related to you; preferably current and/or former supervisors; include camp directors, if applicable).

Name	Title	Email	Telephone Number

- I hereby authorize you to check all my educational references and the personal employment references as indicated below; I further authorize these references to release to you all information that they have about me (check all that apply):
 Present employer _____ Present employer after accepting position _____
 Previous employers _____ Additional references listed _____
- Do you know of any reason why you would not be able to perform the essential functions of the job position for which you are applying with or without reasonable accommodation? Yes No If yes, please describe: _____
- Are you legally eligible to be employed in the United States? Yes No *(Proof of identify and eligibility will be required upon employment)*
- Have you ever been convicted of a crime (other than traffic violations)? Yes No
 If yes, please state offense, date and location (a conviction record will not necessarily be cause for disqualification).

I understand that this employment application and any other Girl Scout documents are not contracts of employment, and that any individual who is hired may voluntarily leave employment upon proper notice and may be terminated by the council at any time. I understand that any oral or written statements to the contrary are hereby expressly disavowed and should not be relied upon by any prospective or existing employee. I also understand that I am submitting this application to become an employee of Girl Scouts of Minnesota and Wisconsin Lakes and Pines and not GSUSA.

I certify that my answers to the preceding questions are true and complete and that I have not knowingly withheld any information which might, if disclosed, affect my application unfavorably. I understand that any misrepresentation or omission of facts on this application will be cause for rejection of this application or dismissal after employment and that employment is subject to verification of references.

 Print Name

 Signature

 Date